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Brian Derdowski
Introduced by: Ron Sims
Proposed No.: 93 - 335

ORDINANCE NO. **10897**

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AN ORDINANCE relating to several county departments and design commission, amending duties and divisions, and establishing a department of construction and facilities maintenance, amending Ordinance 6066, Sections 21, 25, 26, Ordinance 1438 3(a), 3(e), Ordinance 7889, Section 2, Ordinance 1965, Section 1 and K.C.C. 2.16.040, K.C.C. 2.16.050, K.C.C. 2.16.090, K.C.C. 2.16.120, K.C.C. 2.16.160 and adding a new section to K.C.C. 2.16 and Ordinance 620, Sections 2, 3, and K.C.C. 4.04.010, Ordinance 8978, Sections 4, 6, 7 and K.C.C. 4.04.200, .220 and .230.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 6066, Section 25, as amended and K.C.C. 2.16.020 are each hereby amended to read as follows:

Executive branch of county government - Policy regarding organizational structure. A. ORGANIZATION. The organization of the branch, as described in this section of the code, is intended to comply with Article 3 of the county charter.

Accordingly, the executive branch shall consist of:

1. The county executive;
2. The deputy county executive who shall be that officer fulfilling the duties and responsibilities of the position identified in the charter as county administrative officer;
3. Specific organizational units classified "administrative offices" assigned to the deputy county executive, having a specified function by which it will assist that officer in performing assigned responsibilities;
4. Specific organizational units, classified "executive departments" determined by major assigned function or process. Executive departments shall be categorized as follows:
 - a. Line departments, having the responsibility for the provision of specific governmental services to or for the residents of the county;

1 b. Staff departments, having the responsibility for
2 the provision of administrative services to or for the various
3 agencies of county government;

4 5. Specific organizational units within departments and
5 administrative offices, where created by ordinance, classified
6 "divisions", to which will be delegated the responsibility of
7 efficiently and effectively carrying out assigned departmental
8 or office functions.

9 B. STRUCTURE. County agencies referenced in this chapter
10 shall individually and collectively constitute the
11 organizational structure of the executive branch of King County
12 government.

13 C. UNIT TITLES. Titles of agencies of the executive
14 branch of county government as used in this section shall be
15 the official organizational unit titles. Where necessary or
16 appropriate, the clerk of the council is authorized to change
17 the titles of executive branch agencies where appearing in
18 other ordinances or sections of the code to conform with the
19 unit titles used herein.

20 D. AUTHORITY TO ACT. The director of each executive
21 department, chief officer of each administrative office, and
22 manager of each division may exercise the powers vested in that
23 department, administrative office, or division. None of these
24 positions may exercise authority over another organizational
25 unit for more than sixty days without council approval by
26 ordinance; provided, that this shall not be construed to limit
27 the authority of a department director or head of an
28 administrative office over divisions within his or her
29 department or office.

30 SECTION 2. Ordinance 1438, Section 3(a), as amended and
31 K.C.C. 2.16.040 are each hereby amended to read as follows:

32 Department of public works - duties - divisions.

33 A. The department is responsible to manage and be fiscally
34 accountable for those programs related to:

35 1. The design, cost-effective construction and
36 maintenance of the county's road system.

- 1 (~~2. The King County international airport.~~)
- 2 (~~3.~~) 2. The disposal and recycling of solid waste.
- 3 (~~4.~~) 3. Flood warning, flood plain management and
- 4 river maintenance and drainage activities.
- 5 (~~5.~~) 4. Surface Water Management Program.
- 6 (~~6.~~) 5. The management of the motor pool, public
- 7 works and other applicable equipment rental and revolving (ER &
- 8 R) funds.
- 9 (~~7.~~) 6. The development of transportation system
- 10 plans and policies.
- 11 (~~8.~~) 7. Assigned intradepartment administrative and
- 12 operational services.
- 13 (~~9.~~) 8. The development of executive proposed road,
- 14 bridge, (~~airport,~~) solid waste and surface water (~~or other~~
- 15 ~~public works administered capital improvement program (CIP)~~)
- 16 projects and plans with clearly defined scope cost and schedule
- 17 information pursuant to K.C.C. 4.04 and the implementation of
- 18 adopted CIP projects to insure completion within project scope,
- 19 budget and on schedule.
- 20 (~~10.~~) 9. The development and implementation of
- 21 planning processes to prioritize and incorporate public works
- 22 projects identified in community plans and elsewhere into the
- 23 CIP as necessary to support the county's comprehensive plan.
- 24 B. The department shall be composed of the following
- 25 divisions:
- 26 1. ROADS AND ENGINEERING DIVISION. The functions of
- 27 the division include:
- 28 a. Plan, design, and maintain county roads and
- 29 bridges.
- 30 b. Plan, design, install and maintain county traffic
- 31 signs, markings, and signals.
- 32 c. Manage intergovernmental contracts or agreements
- 33 for services related to road maintenance and construction.

1 d. Inspect utilities during construction and upon
2 completion for compliance with standards, specifications and
3 restoration of public facilities disturbed due to construction.

4 e. Develop and maintain transportation system plans,
5 policies, and implementation strategies in coordination with
6 the county's planning and community development division and
7 with other affected governmental agencies.

8 f. Prioritize and incorporate into the roads capital
9 improvement program those projects identified in community
10 plans, related functional plans, and elsewhere.

11 g. Prepare and maintain county road standards.

12 ~~((2. AIRPORT DIVISION. The functions of the division
13 include:~~

14 ~~a. Manage the maintenance and operations of Boeing
15 Field/King County international airport.~~

16 ~~b. Manage and be accountable for all approved
17 revenue producing real property leases or other contracts
18 related to the airport.~~

19 ~~c. Administer the implementation of approved county
20 policy relating to airport development.)~~

21 ~~((3.)) 2. SOLID WASTE DIVISION. The functions of the
22 division include:~~

23 ~~a. Manage and operate the county's comprehensive
24 solid waste program on a self-supporting basis.~~

25 ~~b. Manage and be accountable for all transfer
26 station operations and landfills, as well as the transportation
27 of waste between county facilities.~~

28 ~~c. Procure and maintain all capital and operating
29 equipment unique to the solid waste function.~~

30 ~~d. Actively pursue all revenue sources in an effort
31 to maintain the lowest possible rate structure for the benefit
32 of county citizens.~~

33 ~~((4.)) 3. SURFACE WATER MANAGEMENT DIVISION. The
34 functions of the division include:~~

1 a. Develop and implement programs, policies, and
2 standards that regulate drainage in order to enhance and
3 protect water resources.

4 b. Provide and implement a flood warning system.

5 c. Inspect owner maintained facilities and perform
6 regular maintenance of all retention/detention facilities, as
7 required by law.

8 d. Within available resources, maintain major river
9 channels, and surface and storm drainage systems as deemed
10 necessary to minimize county liability from flooding.

11 e. Administer the Surface Water Management (SWM)
12 Program and the billing and collection of storm drainage
13 control rates and charges.

14 f. Investigate and initiate enforcement actions
15 related to surface water run-off problems.

16 g. Prepare and/or update basin plans and related
17 implementation measures which protect natural resources, water
18 quality, and which solve and prevent drainage problems. The
19 development of these plans and measures shall be coordinated
20 with and reviewed by the parks, planning and resources
21 department to assure consistency with other resource
22 protection, land use planning, and permitting programs of the
23 county. Public works, and parks, planning and resources
24 departments shall establish procedures to accomplish such
25 reviews to the satisfaction of the council.

26 h. Develop recommendations and agreements for joint
27 cost sharing and maintenance of SWM facilities affecting other
28 government agencies and public or private land developments.

29 SECTION 3. Ordinance 7889, Section 2, as amended and
30 K.C.C. 2.16.050 are each hereby amended to read as follows:

31 **Department of parks, planning and resources - duties -**
32 **divisions.** The department shall develop, implement and manage
33 the King County comprehensive plan, develop and implement
34 community plans which are consistent with the King County
35 comprehensive plan, manage parks and recreation programs, which

1 are available to all citizens of King County; administer
 2 economic development, and housing and community development
 3 programs including block grants, which serve low and moderate
 4 income citizens of King County; oversee programs which support
 5 cultural resources including the arts and historic
 6 preservation, and which encourage an understanding and
 7 appreciation of cultural resources; and monitor the effects of
 8 the county's comprehensive plan, and land use and natural
 9 resource policies and regulations. It is the mission of this
 10 department to help maintain the quality of life in King County
 11 by balancing the impact of growth and change with the need for
 12 environmental protection, the need for jobs and housing, and
 13 the need for adequate parks, recreation opportunities and
 14 access to cultural resources. In carrying out these
 15 objectives, the department is responsible to manage and be
 16 fiscally accountable for the functions assigned to and
 17 performed by the following divisions:

18 A. PARKS DIVISION. The division shall develop policies,
 19 ((and)) manage, and be responsible for programs which promote
 20 the protection and enjoyment of the county's park lands,
 21 agricultural and other open space lands, ~~((and which implement
 22 authorized capital projects identified in community plans))~~.

23 The functions of the division include:

24 1. Planning ~~((, administration and development))~~
 25 functions:

26 a. Plan ~~((and prepare))~~ park and open space programs
 27 ~~((as well as corresponding capital improvement programs (CIP)
 28 and budgets))~~ at the community plan level and/or on a
 29 county-wide basis.

30 b. Develop and maintain an operational master plan
 31 and a Capital Improvements Plan, as defined in K.C.C. 4.04., in
 32 coordination with the department of construction and facility
 33 management.

34 ~~((b))~~ c. Develop ~~((specific park, recreation and
 35 open space CIP master))~~ Project Program ((p)) Plans ((and

1 ~~projects which implement the~~) , with assistance from project
 2 managers in the department of construction and facility
 3 management, that provide the conceptual framework for parks and
 4 open space ((programs and)) capital projects. ((, with clearly
 5 defined scope, cost and schedule information pursuant to K.C.C.
 6 4.04.))

7 ~~((e. Implement specific CIP projects on schedule~~
 8 ~~and within scope and budget.))~~

9 d. Assist the department of construction and
 10 facility management in the development of Site Master Plans;

11 e. Approve park capital project Site Master Plans;

12 ~~((d.))~~ f. Perform project management for all
 13 approved parks, recreation and open space ((CIP)) acquisition
 14 projects, which shall include responsibility for:

- 15 1) contract administration,
 16 2) acting as county's representative during
 17 ~~((design and construction))~~ negotiations and public meetings,
 18 3) project budget management, and
 19 4) necessary coordination with involved agencies
 20 to facilitate project completion.

21 ~~((e.))~~ g. Coordinate with other divisions as
 22 appropriate in the preparation of county environmental
 23 documents or response to environmental documents from other
 24 governmental agencies.

25 h. Prepare grant applications for park and open
 26 space acquisition and development projects.

27 2. Parks and recreation operational functions:

28 a. Operate and maintain the county park system
 29 including the management of park facility use and recreational
 30 services for county residents utilizing such facilities.

31 ~~((b. Develop, improve and expand existing and new~~
 32 ~~park facilities as appropriate.))~~

33 ~~((e.))~~ b. Plan, organize, schedule and administer
 34 the annual King County Fair, off-season programs, and use of

1 the county fairgrounds in cooperation with the King County Fair
2 Board.

3 3. Agriculture and open space land acquisition

4 function:

5 a. Implement the county agriculture and open space
6 lands acquisition program in coordination with the property
7 services division (~~which includes, but is not limited to,~~)
8 including the planning, financing, and purchase of fee and less
9 than fee interest in agricultural and open space areas and
10 facilities; and the preparation of policies and records
11 management practices to protect the county's rights to such
12 acquired interests ensuring to the greatest extent practicable
13 that subsequent county land use policies remain compatible with
14 the acquired interests.

15 b. Review and comment on all public and private
16 projects and programs that affect agricultural areas and
17 facilities.

18 c. Develop and update regulations to protect
19 agricultural areas.

20 d. Coordinate county agricultural support activities
21 with local, state, and federal government agencies, and
22 initiate agricultural enhancements by contract or through joint
23 cooperation with one or more of said agencies.

24 e. Implement those policies of the county's
25 comprehensive plan pertaining to agriculture.

26 f. Develop and implement agriculture support
27 activities and economic development programs to enhance the
28 continued economic viability of agriculture in the county.

29 B. PLANNING AND COMMUNITY DEVELOPMENT DIVISION. The
30 division shall develop policies and manage and be responsible
31 for programs which address: ongoing, long-range comprehensive
32 land use planning and implementation of the county's
33 comprehensive plan; preparation of community plans, a housing
34 plan, an economic development plan, and such other plans
35 related to community development and land use as may be

1 directed. The division shall administer the county's housing
2 and community development block grant program and economic
3 development program; shall assist communities in coping with
4 the effects of growth and development. The functions of the
5 division include:

6 1. Comprehensive planning and implementation functions:

7 a. Oversee the implementation program for the
8 county's comprehensive plan including but not limited to the
9 development of community plans, functional plans, and
10 regulatory and zoning proposals.

11 b. Develop and update land use plans, community
12 plans, and area zoning which implement the county's
13 comprehensive plan for the designated planning areas of the
14 unincorporated parts of the county.

15 c. Collect and analyze land development, population
16 and natural and resource enhancement information to aid
17 decision making and to support implementation of county plans
18 and programs; and provide map and graphic services to the
19 department.

20 d. Monitor the cumulative effects of the county's
21 comprehensive plan and other plans, policies and laws intended
22 to protect natural, cultural and community resources while
23 permitting development and growth, providing periodic status
24 reports to the county executive and council.

25 e. Prepare a report every five years to coincide
26 with the prescribed county's comprehensive plan review
27 evaluating the plan to determine whether key concepts are being
28 effectively achieved, reflecting new community goals and in
29 response to changing conditions, submitting the report to the
30 executive and county council.

31 f. Prepare county-wide general utility plans and
32 guidelines such as the sewerage general plan and coordinated
33 water supply plans, and manage the process of reviewing local
34 utility district plans for conformance with King County plans
35 and policies.

1 2. Community planning functions:

2 a. Prepare and periodically update community plans
3 and area zoning which implement the comprehensive plan.

4 b. Coordinate county land use planning with other
5 public and private agencies as appropriate.

6 c. Assist communities to implement adopted community
7 plans.

8 d. Prepare interlocal agreements between the county
9 and suburban cities as needed to address common planning
10 issues.

11 3. Community development functions:

12 a. Develop applications for the housing and
13 community development block grant program, including the
14 housing assistance plan.

15 b. Develop and monitor contracts with agencies
16 subcontracting with the county for block grant funds.

17 c. Provide technical assistance to potential
18 recipients of block grant funds.

19 d. Provide staff assistance to the joint policy
20 committee authorized by the interlocal cooperation agreement
21 between the county and the city members of the housing and
22 community development consortium.

23 4. Housing and economic development functions:

24 a. Develop and implement new initiatives for the
25 provision of additional housing units.

26 b. Provide housing-related services to county
27 residents when an appropriate contracting agency is not
28 available.

29 c. Implement and update regularly the county's
30 affordable housing policy plan to ensure provision of moderate
31 and low cost housing. Provide housing services to low income
32 county residents to promote access to affordable housing units
33 and to support maintenance of existing housing stock through
34 rehabilitation and repair programs.

1 d. Promote the development of a diversified economic
2 base for county residents.

3 e. Support development of an attractive business
4 climate and adequate infrastructure for private sector
5 investments.

6 f. Staff the King County Economic Enterprise
7 Corporation and provide technical assistance to projects
8 seeking industrial revenue bonds from King County.

9 g. Implement and regularly update a county economic
10 development plan as a functional plan to promote an improved
11 local economy and business environment.

12 C. CULTURAL RESOURCES DIVISION. The division shall
13 plan, manage and be responsible for administering the county
14 historic preservation program and county arts program.

15 SECTION 4. Ordinance 1438, Section 3(e), as amended and
16 K.C.C. 2.16.090 are each hereby amended to read as follows:

17 **Department of executive administration - divisions -**
18 **duties.** The department of executive administration is a staff
19 department primarily responsible for providing administrative
20 and management support to other agencies of county government
21 and for the management and coordination of the county's civil
22 rights and compliance program, cable communications, capital
23 planning and development for the Harborview 1987 and Prior
24 Bonds and the Phase One Regional Justice Center Projects, and
25 the centralized purchasing process for materials and services
26 purchased by the county. The department is responsible to
27 manage and be fiscally accountable for the following divisions:

28 A. COMPUTER AND COMMUNICATION SERVICES DIVISION. The
29 functions of the division include:

30 1. Design, develop, operate, maintain and enhance
31 computer information systems for the county and other
32 contracting agencies.

33 2. Manage the office of cable communications pursuant
34 to K.C.C. 6.27A.

1 3. Provide telephone system design, installation,
2 maintenance and repair.

3 4. Manage the E-911 emergency telephone program.

4 5. Manage and operate the centralized printing and
5 graphic arts services.

6 ~~((B. PROPERTY SERVICES DIVISION. The functions of the
7 division include:~~

8 ~~1. Manage all real property owned or leased by the
9 county ensuring, where applicable, that properties generate
10 revenues closely approximating fair market value.~~

11 ~~2. Maintain a current inventory of all county owned or
12 leased real property as part of the program to sell properties
13 deemed surplus to the needs of the county.~~

14 ~~3. Pursuant to the requirements of K.C.C. 4.04, provide
15 support services to county agencies in the acquisition of
16 needed real properties.~~

17 ~~4. Issue over sized vehicle permits, franchises, and
18 permits and easements for use of county property.))~~

19 ((C-)) B. RECORDS AND ELECTIONS DIVISION. The functions
20 of the division include:

21 1. Conduct all special and general elections held in
22 the county and register voters.

23 2. Manage the recording, processing, filing, storing,
24 retrieval, and certification of copies as required, of all
25 public documents filed with the division.

26 3. Process all real estate tax affidavits.

27 4. Act as the official custodian of all county records,
28 per general law.

29 5. Manage the printing and distribution of the King
30 County Code and supplements to the public.

31 ((D-)) C. LICENSING AND REGULATORY SERVICES DIVISION.
32 The functions of the division include:

33 1. Issue business, marriage, vehicle/vessel and pet
34 licenses, and collect license fee revenues.

1 2. Enforce county and state law relating to animal
2 control.

3 3. Regulate the operation, maintenance and/or conduct
4 of county licensed businesses, pet ownership and licensing
5 services for the public.

6 ~~((E. FACILITIES MANAGEMENT DIVISION. The functions of
7 the division include:~~

8 ~~1. Administer and maintain in good general condition
9 the county's physical facilities, unless specific facilities'
10 maintenance is the functional responsibility of other county
11 agencies.~~

12 ~~2. Maintain, control, and be accountable for the
13 inventory of all King County personal property, disposing of
14 surplus property, per general law.~~

15 ~~3. Operate the security program for the courthouse
16 complex.~~

17 ~~4. Operate courthouse switchboard and information desk.~~

18 ~~5. Provide messenger service for county government
19 agencies.~~

20 ~~F. OFFICE OF CAPITAL PLANNING AND DEVELOPMENT. There is
21 hereby created an office of capital planning and development
22 within the department of executive administration. The
23 administrator of the office shall report directly to the
24 director of executive administration. The functions of the
25 office of capital planning and development shall be to:~~

26 ~~1. Oversee the development of long range, non-parks
27 capital planning for county agencies. This activity shall
28 include:~~

29 ~~a. Formulating guidelines for the development of
30 facility master plans and program plans;~~

31 ~~b. Formulating guidelines for the use of life cycle
32 cost analysis in all phases of the capital process;~~

33 ~~c. Ensuring conformity of facility master planning
34 with approved operational master plans, and facility program
35 plans with approved operational master plans;~~

1 ~~d. Making periodic reviews of the county's space and~~
 2 ~~construction standards and recommending changes as necessary;~~

3 ~~e. Providing technical assistance to agencies during~~
 4 ~~the planning phases of CIP projects.~~

5 ~~2. Provide assistance to the office of financial~~
 6 ~~management in developing the executive budget for CIPs.~~

7 ~~3. Manage approved above grade, non park CIP projects~~
 8 ~~to ensure their completion on schedule, within adopted budgets,~~
 9 ~~and consistent with approved facility program plans.~~

10 ~~Management activities shall include:~~

11 ~~a. Contract administration;~~

12 ~~b. Acting as the county's representative during~~
 13 ~~design and construction;~~

14 ~~c. Budget management of approved projects;~~

15 ~~d. Providing advisory services and/or feasibility~~
 16 ~~studies to projects as required and for which there is~~
 17 ~~budgetary authority;~~

18 ~~e. Coordinating with the involved agencies to~~
 19 ~~facilitate the completion of approved projects.~~

20 ~~4. Provide staff support to the King County design~~
 21 ~~commission to consist primarily of technical assistance in the~~
 22 ~~consultant selection process, preparing meeting agenda, and~~
 23 ~~recording proceedings of design commission meetings.))~~

24 SECTION 5. Ordinance 6066, Section 26, as amended and
 25 K.C.C. 2.16.100 are each hereby amended to read as follows:

26 **2.16.100 Career service exemptions.** A. Exemptions from
 27 the requirements of the career service personnel system shall
 28 be consistent with the provisions of Section 550, and Sections
 29 350.10 and 350.20 of the King County Charter. Key subordinate
 30 units, as determined by the county council, and departmental
 31 divisions shall be considered to be executive departments; and
 32 divisions of the administrative offices of financial management
 33 and human resource management shall be considered to be
 34 administrative offices for the purpose of determining the
 35 applicability of the charter provisions.

1 B. Accordingly, directors, managers and supervisors of
2 departments, divisions, key subordinate units as determined by
3 the county council, and other units of government as required
4 by law, shall be exempt from the requirements and provisions of
5 the career service personnel system.

6 C. In this regard, the following are determined by the
7 council to be key subordinate units due to the nature of the
8 programs involved and their public policy implications, and
9 appointments thereto shall be subject to confirmation by the
10 council:

11 1. The administrators of the following programs:

12 a. Public defense program.

13 b. Civil rights and compliance program.

14 (~~(c. Capital planning and development program.)~~)

15 2. County project coordinators or managers of the
16 following limited term county projects:

17 a. Harborview medical center 1987 and prior-year
18 bond project.

19 b. (~~(Correctional facility)~~) phase one regional
20 justice center project.

21 c. Open space bond acquisition project.

22 SECTION 6. Ordinance 6066, Section 21, as amended and
23 K.C.C. 2.16.120 are each hereby amended to read as follows:

24 **Department of adult detention - duties - divisions.**

25 Effective January 1, 1983, there shall be established a
26 department of adult detention. The department shall be
27 responsible for the administration and operation of the King
28 County correctional facility and alternate detention programs.

29 The functions of the department include:

30 A. House adult persons arrested, charged and/or held on
31 investigation of a criminal offense prior to trial or
32 sentencing;

33 B. House adult persons following sentencing;

34 C. House adult persons following conviction of a criminal
35 offense and serving terms not exceeding one year;

1 D. Administer and operate work release programs or other
2 programs providing alternatives to confinement in the jail, as
3 well as services or support function directed to reduction of
4 the jail's population;

5 E. Provide administrative and support services, and inmate
6 social services. The department is responsible for the
7 management and fiscal accountability of the activities of the
8 following divisions:

9 F. OPERATIONS DIVISION. The division is responsible for
10 the secure operation of the county correctional facilities.

11 The functions of the division include:

12 1. Book and release inmates, maintain inmate records,
13 process and identify inmate property.

14 2. Perform functions related to residential and
15 building security, including supervision of the inmate
16 population.

17 3. Transport prisoners to and from court and provide
18 secure escort of prisoners outside the facility.

19 4. (~~Perferm~~) Coordinate maintenance (~~and repair~~
20 ~~duties~~) within correctional facilities and serve as liaison
21 with (~~facilities management~~) the department of construction
22 and facility management for maintenance, repair, and
23 construction work (~~net directy~~) provided by the department
24 of construction and facility management.

25 5. Provide nutritional meals daily to inmates including
26 preparation of special meals in response to medical and
27 religious requirements.

28 G. SERVICES DIVISION. The division is responsible for the
29 management of inmate support programs. The functions of the
30 division include:

31 1. Operate alternative incarceration programs which
32 allow selected inmates to maintain gainful employment,
33 education or rehabilitative treatment while serving jail
34 sentences.

1 2. Classify inmates, evaluate mentally ill or
2 developmentally disabled inmates, including referral to
3 available community programs, review inmates with psychiatric
4 problems and special population groups, provide general
5 population group management, staff inmate council meetings, and
6 provide outside agency access to the jail, including special
7 visitation, library, recreational and educational services.

8 3. Provide pretrial release services, including
9 interview of detainees for the purpose of recommending release
10 from jail, and provide supervised release for detainees unable
11 to obtain other forms of release.

12 4. Provide health care to the inmate population
13 including medical, dental and psychiatric care, in conjunction
14 with the King County health department.

15 SECTION 7. Ordinance 1965, Section 1, as amended and
16 K.C.C. 2.16.160 are each hereby amended to read as follows:

17 **Department of stadium administration.** The department is
18 responsible for the management and administration of all
19 activities related to the operation of the King County Domed
20 Stadium. This shall include providing for the scheduling of
21 recreational, trade, community and entertainment events in the
22 stadium facility for the benefit of the public at reasonable
23 costs; and providing, to the maximum extent possible, a
24 self-sufficient operation whereby operating costs are offset by
25 revenues generated from stadium users.

26 The department is responsible to manage and be fiscally
27 responsible for the following divisions.

28 **A. ADMINISTRATION AND FINANCE DIVISION.** The functions of
29 the division include:

30 1. Manage the accounting functions related to the
31 expenditure of funds in support of stadium operation and the
32 receipt of revenues generated from stadium users.

33 2. Manage the stadium ticket sales activities and the
34 related box office functions.

1 3. Provide administrative support functions for
2 departmental divisions.

3 B. OPERATIONS AND MAINTENANCE DIVISION. The functions of
4 the division include:

- 5 1. Provide operational management for event activities.
- 6 2. Manage the stadium's security program.
- 7 3. Manage the stadium's parking program.
- 8 4. Provide liaison with stadium concessionaire,
9 relative to operational and maintenance considerations.
- 10 5. Provide for field and seating conversions to satisfy
11 event requirements.
- 12 6. Provide for the maintenance of the stadium facility
13 and grounds.
- 14 7. (~~Coordinate capital improvement projects.~~) Develop
15 and revise the stadium Capital Improvements Plan in
16 coordination with the department of construction and facility
17 management. Implementation of this plan shall be the
18 responsibility of the department of construction and facility
19 management.

20 C. TECHNICAL SYSTEMS DIVISION. The functions of the
21 division include:

- 22 1. Provide operational management of the stadium closed
23 circuit television and video screen system.
- 24 2. Provide operational management of the stadium
25 scoreboard system.
- 26 3. Provide operational management of stadium sound
27 reinforcement system.
- 28 4. Provide liaison with stadium users and broadcast
29 representatives relative to event broadcast and video
30 requirements.

31 NEW SECTION. SECTION 8. Department of construction and
32 facility management - duties - divisions. The department shall
33 be responsible for management of and planning and construction
34 of all capital projects, except as specifically provided for
35 elsewhere in this chapter or in chapter four; development of

1 Capital Improvement Plans and Project Site Plans as defined and
2 provided for in K.C.C. 4.04.020; providing assistance to other
3 agencies in the development of Operational Master Plans as
4 defined in K.C.C. 4.04.020; maintenance and operation of all
5 county owned facilities except parks, youth services, Kingdome,
6 roads, solid waste or surface water management facilities;
7 management of all real and personal property owned or leased by
8 the county; monitoring the farmlands Preservation Bond Program;
9 management of the King County international airport.

10 A. Office of the director. The functions of the office of
11 the director shall include:

12 1. Provide management oversight for all construction,
13 maintenance and operational activities within the department;

14 2. Provide administrative services including all
15 department personnel services and public information services.

16 This office shall also be responsible for all fiscal management
17 services for all divisions including budgeting, contract
18 administration and fixed asset management including county-
19 owned personal property inventory control and disposal;

20 3. Provide staff support to the King County design
21 commission.

22 B. Facilities management division. The functions of the
23 division include:

24 1. Administer and maintain in good general condition
25 the county's buildings and other facilities.

26 2. Operate the security program for the courthouse
27 complex and other county facilities.

28 3. Oversee space planning for county agencies. This
29 activity shall include:

30 a. Assessing overall county space needs;

31 b. Developing space plan recommendations for
32 executive and council approval;

33 c. Reviewing capital project and lease proposals
34 to ensure conformance with the adopted space plan;

1 d. Periodic review of space standards and space
2 needs and recommendation of changes as necessary;

3 e. Assign space to county agencies.

4 4. Administer all county facility parking programs
5 except for King County domed stadium parking;

6 5. Administer the supported employment program

7 6. Oversee the development of capital projects for all
8 county agencies except for specialized road, solid waste and
9 surface water management projects. All general projects, such
10 as office buildings or warehouses, for any county agency shall
11 be the responsibility of the department of construction and
12 facility management. This activity shall include:

13 a. Selecting of architectural, engineering and other
14 professional and technical services;

15 b. Administering all professional and construction
16 contracts;

17 c. Acting as the county's representative during all
18 site master plan, design and construction activities;

19 d. Management of county funds and project budgets
20 related to capital improvement projects;

21 e. Assisting the property services division in the
22 acquisition of appropriate facility sites;

23 f. Formulating guidelines for the development of
24 Operational and Capital Improvement Plans;

25 g. Assisting User Agencies in the development of
26 Capital Improvement Plans, as defined and provided for in
27 K.C.C. 4.04.020;

28 h. Assisting User Agencies in the development of
29 Project Program Plans, as defined and provided for in K.C.C.
30 4.04020;

31 i. Formulating guidelines for the use of life cycle
32 cost analysis and applying these guidelines in all appropriate
33 phases of the capital process;

34 j. Ensuring the conformity of Capital Improvement
35 Plans with the adopted space plan and approved Operational

1 Master Plans in coordination with the budget division of the
2 office of financial management;

3 k. Developing project cost estimates that are
4 included in Capital Improvement Plans, Site Master Plans,
5 Capital Projects and annual project budget requests;

6 l. Providing advisory services and/or feasibility
7 studies to projects as required and for which there is
8 budgetary authority.

9 m. Coordinate with User Agencies to assure user
10 program requirements are addressed through the capital
11 development process as set forth in this chapter and in chapter
12 four.

13 7. Providing assistance to the office of financial
14 management in developing the executive budget for CIP projects;

15 C. Property services division. The functions of the
16 division include:

17 1. Manage all real property owned or leased by the
18 county ensuring, where applicable, that properties generate
19 revenues closely approximating fair market value.

20 2. Maintain a current inventory of all county owned or
21 leased real property as part of the program to sell properties
22 deemed surplus to the needs of the county.

23 3. Pursuant to the requirements of K.C.C. 4.04, provide
24 support services to county agencies in the acquisition of
25 needed real properties.

26 4. Issue over-sized vehicle permits, franchises, and
27 permits and easements for the use of county property.

28 5. Monitor and enforce development rights acquired
29 through the county agriculture and open space lands
30 preservation programs in cooperation with the planning and
31 community development division. This activity includes, but is
32 not limited to, the preparation and implementation of policies
33 and records management practices to protect the county's rights
34 to such acquired interests.

1 D. Airport division. The functions of the division
2 include managing the maintenance and operations of Boeing
3 Field/King County international airport.

4 SECTION 9. Ordinance 620, Section 2, as amended and
5 K.C.C. 4.04.010 are each hereby amended to read as follows:

6 **Purpose of chapter.** This chapter is to establish a
7 fiscally sound budgeting and reporting system under which all
8 county activities shall be administered, and to assure
9 coordination exists between those persons and organizations who
10 are responsible for the operation of the fiscal system.
11 Policies and guidelines stated herein are conceived to assure
12 that the most advanced budgeting and reporting techniques are
13 used by the county for the present and the future.

14 SECTION 10. Ordinance 620, Section 3, as amended and
15 K.C.C. 4.04.020 are each hereby amended to read as follows:

16 **Definitions.** The following terms as used in this chapter
17 shall, unless the context clearly indicates otherwise, have the
18 respective meanings herein set forth.

19 **A. ACQUISITION OF RIGHT OF WAY/LAND ACQUISITION.** Funds
20 budgeted for the purchase of property rights, excluding county
21 force charges of the real property division.

22 **B. ADOPTED.** Approval by council motion or ordinance.

23 **C. ART.** Funds budgeted for the 1% for Art program
24 pursuant to K.C.C. 4.40 or any amendment thereto.

25 **D. AGENCY.** Every county office, officer, each
26 institution, whether educational, correctional or other, and
27 every department, division, board and commission, except as
28 otherwise provided in this chapter.

29 **E. ALLOCATION.** A part of a lump sum appropriation which
30 is designated for expenditure by specific organization unit
31 and/or specific purposes.

32 **F. ALLOTMENT.** A part of an appropriation which may be
33 encumbered or expended during an allotment period.

34 **G. ALLOTMENT PERIOD.** A period of time less than a fiscal
35 year in length during which an allotment is effective.

1 **H. APPROPRIATIONS.** An authorization granted by the
2 council to make expenditures and to incur obligations for
3 specific purposes.

4 **I. APPROPRIATION ORDINANCE.** That ordinance which
5 establishes the legal level of appropriation for a fiscal year.

6 **J. BUDGET.** A proposed plan of expenditures for a given
7 period or purpose and the proposed means for financing these
8 expenditures.

9 **K. BUDGET DOCUMENT.** A formal, written, comprehensive
10 financial program presented by the county executive to the
11 council.

12 **L. CIP.** Capital Improvement Program.

13 **M. CIP EXCEPTIONS NOTIFICATION.** A letter transmitted to
14 the chair of the council finance committee which describes
15 changes to an adopted CIP project's scope and/or schedule or
16 total project cost and, with the exception of schedule changes,
17 shall be sent in advance of any action.

18 **N. CONSTRUCTION.** Funds budgeted for CIP project
19 construction including contract construction, contract
20 inspection and testing and, as appropriate, construction tasks
21 performed by county forces.

22 **O. CONTINGENCY.** Funds budgeted for unanticipated CIP
23 project costs associated with any other project activities.

24 **P. CONTRACTED DESIGN, PRELIMINARY ENGINEERING.** Funds
25 budgeted for activities of a contract nature associated with
26 all CIP project phases through bid advertising. Included are
27 consultant contracts for feasibility studies, planning,
28 studies, preliminary design, construction drawings, bid
29 specifications and on-site inspections.

30 **Q. COUNTY FORCE DESIGN.** Funds budgeted for CIP project
31 design or design review by county personnel.

32 **R. COUNTY FORCE RIGHT OF WAY.** Funds budgeted for real
33 property costs associated with CIP land acquisition.

34 **S. COST ELEMENTS.** CIP budgeting activities related to
35 construction, contracted design, preliminary engineering,

1 acquisition of right of way, equipment and furnishings,
 2 contingency, artistic furnishings, county force design, county
 3 force right of way, project administration or other activities
 4 as provided by the council.

5 **T. COUNCIL.** The county council of King County.

6 **U. DEFICIT.** The excess of expenditures over revenues
 7 during an accounting period, or an accumulation of such
 8 excesses over a period of years.

9 **V. EQUIPMENT AND FURNISHINGS.** All costs for the purchase
 10 of equipment and furnishings associated with CIP project
 11 construction.

12 **W. EXECUTIVE.** The King County executive, as defined by
 13 Article 3 of the King County Charter, or his designee.

14 **X. EXPENDITURES.** Where the accounts are kept on the
 15 accrual basis or the modified accrual basis, the cost of goods
 16 delivered or services rendered, whether paid or unpaid,
 17 including expenses, provisions for debt retirement not reported
 18 as a liability of the fund from which retired, and capital
 19 outlays. Where the accounts are kept on the cash basis, actual
 20 cash disbursements for these purposes.

21 ~~((Y. FACILITY MASTER PLAN. A master plan for an agency
 22 that establishes the facility needs for an approved operational
 23 master plan. It should include, at a minimum, space and
 24 construction standards, spatial relationships, prototype floor
 25 plans, space requirements, initial and life cycle cost of
 26 alternative facilities and locations. It should include
 27 proposed schedules, budgets, and a plan to respond to the
 28 changing needs of the operational master plan.))~~

29 **Y. CAPITAL IMPROVEMENT PLAN.** A plan that establishes the
 30 capital improvements required to implement an approved
 31 operational master plan. This plan should extend over a
 32 minimum period of six years to define long range capital
 33 improvement requirements and the annual capital improvements
 34 budget for a User Agency. The Capital Improvement Plan shall
 35 include the following elements, where applicable:

- 1 1. general program requirements that define the
2 development scope for specific sites or facilities;
- 3 2. general space and construction standards;
- 4 3. prototype floor plans and prototype facility
5 designs for standard improvements;
- 6 4. space requirements based on the adopted county
7 space plan;
- 8 5. initial, and life cycle cost, of alternative
9 facilities and locations including lease and lease/purchase
10 approaches;
- 11 6. approximate location of planned capital
12 improvements;
- 13 7. general scope and estimated cost of infrastructure;
- 14 8. A schedule, that extends over a minimum of six
15 years, for the implementation of projects included in Capital
16 Improvement Plans, based on overall User Agency priorities and
17 projected available revenue;

18 The User Agency shall prepare elements 1, 4, 6 and 8 of
19 this plan. The Implementing Agency shall prepare elements 2,
20 3, 5 and 7 of this plan.

21 The six-year budget schedule included in the Capital
22 Improvement Plan shall be updated annually in conjunction with
23 the capital budget adoption process.

24 ~~((Z. FACILITY PROGRAM PLAN. A plan produced for a~~
25 ~~specific facility construction project which establishes the~~
26 ~~project scope, budget and schedule. The plan shall describe,~~
27 ~~in detail, spatial requirements and adjacencies, buildings and~~
28 ~~site requirements, and equipment. It should adequately~~
29 ~~describe, to the facility designer and the facility user, how~~
30 ~~the user programs will fit and function, and what the spaces~~
31 ~~will be like. It shall provide sufficient information about~~
32 ~~the owner's requirements so that the designer can enter into a~~
33 ~~contract assuring the owner these requirements will be met~~
34 ~~within the approved budget and schedule.))~~

1 Z. PROJECT PROGRAM PLAN. A plan, primarily in written
2 narrative form, that describes the overall development concept
3 and scope of work for a building, group of buildings or other
4 facilities at a particular site. The complexity of the project
5 program plan will vary based upon the size and difficulty of
6 the program for a particular site. When the plan includes
7 projects that are phased over time, each phase shall have an
8 updated Project Program Plan prepared by the User Agency prior
9 to project implementation. The Project Program Plan shall be
10 prepared by the User Agency with assistance from the
11 Implementing Agency. The Program Plan: describes the User
12 Agency program requirements for a specific building or site;
13 provides the basis for these requirements; and identifies when
14 funds for the implementation of the capital projects will be
15 provided. The Program Plan shall elaborate on the general
16 program information provided in the Operational Master Plan and
17 the Capital Improvement Plan. The plan shall also describe
18 User Agency programs, how these programs would fit and function
19 on the site, and the general recommendation of the User Agency
20 regarding the appearance of the building or site. [This plan
21 shall indicate when a Site Master Plan is required for a
22 project.]

23 AA. SITE MASTER PLAN. A plan prepared by the
24 Implementing Agency, with input from the User Agency, that
25 describes, illustrates and defines the capital improvements
26 required in order to provide User Agency program elements. The
27 Site Master Plan shall include preliminary information
28 regarding, at a minimum:

- 29 1. site analysis, including environmental constraints;
- 30 2. layout, illustration, and description of all capital
31 improvements;
- 32 3. project scopes and budgets;
- 33 4. project phasing;
- 34 5. operating and maintenance requirements.

1 The Site Master Plan shall be approved by the User Agency
 2 and the Implementing Agency prior to submittal to the executive
 3 and council for approval.

4 **BB. CAPITAL PROJECT.** A project with a scope that
 5 includes one or more of the following elements: acquisition of
 6 a site and/or existing structure, program or site master
 7 planning, design and environmental analysis, construction,
 8 major equipment acquisition, reconstruction, demolition or
 9 major alteration of a capital asset. A capital project shall
 10 include: a Project Program Plan, scope, budget by task, and
 11 schedule. The project budget, conceptual design, detailed
 12 design, environmental studies, and construction elements of a
 13 projects shall be prepared or managed by the Implementing
 14 Agency.

15 ((AA-)) **CC. FINANCIAL PLAN.** A summary by fund of
 16 planned revenues and expenditures, reserves and undesignated
 17 fund balance.

18 ((BB-)) **DD. FUND.** An independent fiscal and accounting
 19 entity with a self balancing set of accounts recording cash
 20 and/or other resources together with related liabilities,
 21 obligations, reserves, and equities which are segregated for
 22 the purpose of carrying on specific activities or attaining
 23 certain objectives in accordance with special regulations,
 24 restrictions or limitations.

25 ((CC-)) **EE. FUND BALANCE.** The excess of the assets of a
 26 fund over its liabilities and reserves except in the case of
 27 funds subject to budgetary accounting where, prior to the end
 28 of a fiscal period, it represents the excess of the fund assets
 29 and estimated revenues for the period over its liabilities,
 30 reserves, and appropriations for the period.

31 ((DD-)) **FF. IMPLEMENTING AGENCY.** The appropriate
 32 department and division responsible for the administration of
 33 CIP projects. Implementing agencies include: (~~(, but are not~~
 34 ~~limited to the following,)~~) road ((s)) and bridge ((CIP))
 35 construction or maintenance projects--roads and engineering

1 division; all park, ((and)) open space development, ((--parks
 2 division; projects)) airport, stadium, other county building
 3 ((CIP)) projects and all other CIP projects not otherwise
 4 designated by this section or by county ordinance--((executive
 5 administration)) facilities management division; open space
 6 acquisition projects--office of open space; surface water
 7 ((CIP)) construction or maintenance projects--surface water
 8 management division; solid waste transfer station and landfill
 9 projects--solid waste division; 1987 and prior Harborview Bond
 10 and the Phase One Regional Justice Center projects--department
 11 of executive administration, and other divisions as designated
 12 by ((the executive)) county ordinance.

13 ((~~EE-~~)) GG. LAPSE OF APPROPRIATION. An automatic
 14 termination of an appropriation.

15 ((~~FF. MASTER PLAN. A long range forecast of program and~~
 16 ~~facility needs for an agency in order to meet statutory~~
 17 ~~requirements and organizational goals and objectives.~~))

18 ((~~GG-~~)) HH. OBJECT OF EXPENDITURE. A grouping of
 19 expenditures on the basis of goods and services purchased.
 20 (e.g., salary and wages.)

21 ((~~HH-~~)) II. OPERATIONAL MASTER PLAN. A ((~~master~~))
 22 comprehensive plan for an agency setting forth how the
 23 organization ((~~should look~~)) will operate now and in the
 24 future. It ((~~should~~)) shall include the analysis of
 25 alternatives and their life cycle costs to accomplish defined
 26 goals and objectives, performance ((~~r~~)) measures, projected
 27 workload ((~~s~~)), needed resources, ((~~proposed~~)) implementation
 28 schedules, and general cost ((s)) estimates. ((~~It~~)) This plan
 29 shall ((~~should~~)) also address how the organization ((~~r its~~
 30 ~~goals, objectives and needs will react~~)) would respond in the
 31 future to changed conditions.

32 ((~~II-~~)) JJ. PROGRAM. The definition of resources and
 33 efforts committed to satisfying a public need. The extent to
 34 which the public need is satisfied is measured by the

1 effectiveness of the process in fulfilling the needs as
2 expressed in explicit objectives.

3 ~~((JJ. PROJECT. A capital improvement project for purposes
4 of inclusion in the capital program is defined to include:
5 Acquisition of sites, easements, right of way or improvements
6 thereon or appurtenances thereto, construction and initial
7 equipment, reconstruction, demolition or major alteration of
8 new or presently owned capital assets.))~~

9 **KK. PROJECT ADMINISTRATION.** Funds budgeted for all
10 county costs associated with administering design and
11 construction contracts on CIP projects.

12 **LL. PUBLIC NEED.** Those public services found to be
13 required to maintain the health, safety, and well being of the
14 general citizenry.

15 **MM. QUARTERLY BUDGET REPORT.** A report prepared
16 quarterly by the budget office for major operating and capital
17 funds which presents executive revisions to the adopted
18 financial plan or plans and identifies significant deviations
19 in agency workload from approved levels and identifies
20 potential future supplemental appropriations with a brief
21 discussion of the rationale for each potential supplemental.

22 **NN. REGULATIONS.** The policies, standards and
23 requirements, stated in writing, designed to carry out the
24 purposes of this chapter, as issued by the county executive or
25 his designated agent, and which shall have the force and effect
26 of law.

27 **OO. REAPPROPRIATION.** Authorization granted by the
28 council to expend the appropriation for the previous fiscal
29 year for capital programs only.

30 **PP. REVENUE.** The addition to assets which does not
31 increase any liability, nor represent the recovery of an
32 expenditure, nor the cancellation of certain liabilities on a
33 decrease in assets nor a contribution to fund capital in
34 enterprise and intragovernmental service funds.

1 QQ. SCOPE CHANGE. A CIP project's scope is changed if
2 total project cost increases by 10% or by fifty thousand
3 dollars, whichever is less.

4 RR. USER AGENCY. The appropriate department, division,
5 office or section to be served by any proposed CIP project.

6 SECTION 11. Ordinance 8978, Section 4, as amended and
7 K.C.C. 4.04.200 are each hereby amended to read as follows:

8 **Executive Responsibilities.** A. The county executive
9 shall be responsible for the implementation of all CIP projects
10 pursuant to adopted project budgets and schedules.

11 At least fifteen (15) days prior to advertising for
12 construction bids for any capital project, the council chair
13 and councilmembers in whose district construction will take
14 place shall be notified. The notification shall include
15 project identification, advertising dates, and a summary
16 description of the work to be performed. Provided that failure
17 to comply with this provision shall not delay bid
18 advertisement.

19 B. The executive shall be responsible for implementation
20 of council adopted CIP projects to ensure their completion on
21 schedule and within adopted budgets. The executive shall
22 select consultants soliciting work on all CIP projects. The
23 executive shall implement the provisions of this section by the
24 establishment of rules and procedures that provide for
25 consultant selection, ongoing CIP design review, and project
26 implementation.

27 C. All above grade, (~~non-parks~~) CIP projects shall be
28 subject to the following process:

29 1. An (~~e~~) Operational (~~m~~) Master (~~p~~) Plan shall
30 be developed by the agency requesting a CIP project in
31 conjunction with the office of financial management and shall
32 be submitted to the executive and the council for approval.

33 2. A (~~facility master~~) Capital Improvement (~~p~~)
34 Plan, based upon the adopted county space plan, where
35 applicable, and the approved (~~e~~) Operational (~~m~~) Master

1 ((p)) Plan, shall be developed by the ((requesting)) User ((a))
2 Agency ((in conjunction with the office of capital planning and
3 development)) with assistance from the Implementing Agency and
4 shall be submitted to the executive and the council for
5 approval. Capital projects that involve the development of new
6 parks or significant addition to or rehabilitation of existing
7 parks shall require a public meeting in the affected community
8 at the Program Plan and Site Master Plan stage, prior to
9 submitting these plans to the executive and council for
10 approval.

11 3. A ((facility)) Project ((p))Program ((p))Plan ((for
12 each requested CIP project)), based upon the adopted county
13 space plan, where applicable, and the approved ((facility))
14 Operational ((m))Master ((p))Plan, shall be developed by the
15 ((requesting agency in conjunction with the office of capital
16 planning and development)) User Agency, with assistance from
17 the Implementing Agency, for each requested CIP. ((and)) This
18 plan shall be submitted to the executive and the council for
19 approval. This plan shall specify which projects will require
20 a Site Master Plan .

21 4. A Site Master Plan shall be developed by the
22 Implementing Agency, with input from the User Agency, for all
23 capital improvements that involve multiple projects, are
24 complex in nature, or are otherwise identified as requiring
25 such a plan in the Project Program Plan. This plan shall be
26 submitted to the executive and council for approval.

27 5. The executive may exempt smaller scale projects
28 from the requirements in paragraphs 1 and 2 of this section,
29 provided that, criteria for granting exemptions are
30 established, and approved by the council, and that the
31 Implementing Agency certifies the Project Program Plan and
32 related CIP or lease request is in conformance with the adopted
33 county space plan.

34 SECTION 12. Ordinance 8978, Section 6, as amended and
35 K.C.C. 4.04.220 are each hereby amended to read as follows:

1 **Design Consultants.** A. Design consultants for above
2 grade (~~(, non-park)~~) CIP projects may be selected only after
3 the (~~(facility)~~) Project (~~(p)~~)Program (~~(p)~~)Plan has been
4 approved by the council.

5 B. The process established for selecting design
6 consultants will, pursuant to adopted project plans and
7 budgets, include the definition and publication of each
8 project's overall scope, schedule, total budget and consultant
9 fees or fee schedule. Affirmative responses from consultants
10 soliciting design work, shall be the primary basis for the
11 evaluation and selection of design consultants. The executive
12 process shall, pursuant to K.C.C. 4.16, consider all
13 requirements under the Minority/Women's Business Enterprises
14 program.

15 C. (~~(Office of capital planning and development)~~) The
16 Implementing Agency shall (~~(be included in the process to~~
17 ~~review and)~~) make recommendations to the executive (~~(in)~~)
18 regarding the selection of design consultants for all (~~(above~~
19 ~~grade, non-park)~~) CIP projects; (~~(the appropriate division of~~
20 ~~the planning and community development and public works~~
21 ~~departments shall be included in the process to review and make~~
22 ~~recommendations to the executive in the selection of design~~
23 ~~consultants for all park, open space, road, bridge, solid~~
24 ~~waste, surface water and airport CIP projects.)~~) Where
25 applicable, consultants shall be selected from the list of
26 design consultants recommended by the design commission,
27 pursuant to K.C.C. 4.04.230.

28 SECTION 13. Ordinance 8978, Section 7, as amended and
29 K.C.C. 4.04.230 are each hereby amended to read as follows:

30 **Design Commission.** A. Functions. There is hereby
31 established a five-member King County design commission. The
32 design commission shall review the qualifications of design
33 consultants soliciting county work for above grade CIP projects
34 with design costs over \$50,000. The design commission shall
35 (~~(commission shall)~~) recommend (~~(, in priority order,)~~) the top

1 three design consultants to the ((executive)) Implementing
2 Agency based on consultant selection criteria established by
3 the executive and as required under King County Code 4.04.
4 When an MWBE firm is not included in the top three firms
5 recommended by the design commission, the highest qualified
6 MWBE soliciting work on a project shall also be included in the
7 list that is submitted to the Implementing Agency. The design
8 commission may review the design of specific CIP projects when
9 requested to do so by the executive. Each executive design
10 review request shall specify design features and design stages
11 which are to be reviewed.

12 B. Membership. The King County design commission shall
13 consist of five members limited to one four-year term and
14 subject to executive appointment and council confirmation. The
15 design commission shall include one member from each of the
16 following categories:

- 17 1. Landscape Architect
- 18 2. Architect
- 19 3. Urban Planner
- 20 4. Registered Professional Civil Engineer
- 21 5. Citizen Representative

22 The initial citizen representative shall be appointed for
23 four years. Of the remaining four positions, two members shall
24 initially serve for two years and two members shall initially
25 serve for three years. All subsequent terms shall be for four
26 years.

27 C. Compensation for members of the design commission shall
28 be at a rate of twenty-five dollars for each hour while in
29 meetings including travel time to commission meetings provided
30 that, total compensation for one day shall not exceed two
31 hundred dollars. Commission members shall be reimbursed for
32 all necessary and reasonable costs incurred by them in
33 performance of the duties of the commission including the cost
34 of travel to commission meetings. Reimbursement for travel and
35 related expenses shall be in accordance with established county

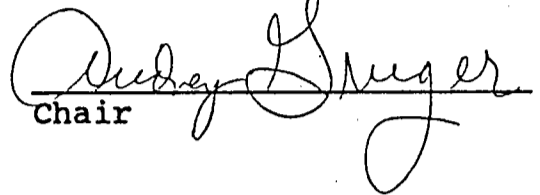
1 travel policies. Expenditures for commission services shall be
2 charged to individual CIP projects.

3 INTRODUCED AND READ for the first time this 3rd day
4 of May, 1993

5 PASSED this 21st day of June, 1993.

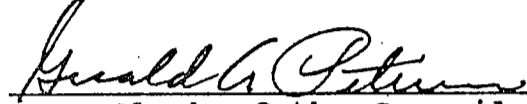
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KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Chair

8
9

ATTEST:


Clerk of the Council

10
11

12

APPROVED this _____ day of _____, 19__.

~~DEEMED ENACTED WITHOUT~~
~~COUNTY EXECUTIVE'S SIGNATURE.~~

DATED: 7-2-93
King County Executive

13
14

15

Attachments: None.



King County Executive
TIM HILL

King County Courthouse
516 Third Avenue, Room 400
Seattle, Washington 98104-3271
(206) 296-4040
FAX (206) 296-0194

RECEIVED

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CLERK
KING COUNTY COUNCIL

July 2, 1993

The Honorable Audrey Gruger, Chair
King County Council
Room 402
C O U R T H O U S E

Dear Councilmember Gruger:

I am allowing Ordinance 10897, which creates the Department of Construction and Facilities Maintenance, to lapse into law without my signature. I am opposed to the creation of a new department because it unnecessarily enlarges the County's bureaucracy and consumes resources that are needed to provide basic services to the public.

I recognize that under the County Charter, the County Council has the authority to create departments of County government. Unfortunately, throughout the deliberations on this ordinance, the Council has ignored Executive attempts to bring about a collaborative process complete with much needed analysis and discussion of all of the issues. I believe this effort is being undertaken by the Council without an adequate level of analysis of the effects it will have on capital projects and maintenance functions within County government.

This action has the potential of causing delays in capital projects, increasing costs to those projects, and complicating critical maintenance activities, particularly at the Boeing Field/King County International Airport.

Also, as the governments of King County and Metro become one in 1994, this ordinance also fails to address the many questions that merger poses with respect to the capital and maintenance activities of a new Metropolitan King County government.

There are two technical issues that remain unclear in the ordinance.

First, Section 4, leaves capital planning and development of the 1987 Harborview Project and Phase I of the Regional Justice Center Projects the responsibility of the Department of Executive Administration (DEA). I agree they should remain within DEA, but I also believe that Phase II of the Regional Justice Center Projects should remain the responsibility of DEA as well. That has been the intention of the Executive Corrections Planning Committee all along.

Second, Section 8, sub-section B(5) (page 20, line 6) designates the



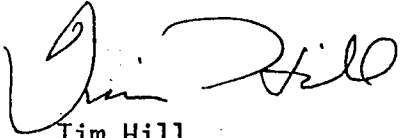
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PAPER

The Honorable Audrey Gruger
July 2, 1993
Page 2

Facilities Management Division responsible for "administer(ing) the supported employment program." Those positions are located throughout the county workforce, and are administered jointly by the Department of Human Services with assistance from the Office of Human Resource Management, the Office of Civil Rights and Compliance and the participating departments/divisions. If the Council's intent is that the Facilities Management Division administer the supported employment program only within the new department, clarifying language will be necessary.

I will allow the ordinance to lapse into law without my signature and ask that the Council join me in making this transition occur as smoothly as possible.

Sincerely,



Tim Hill
King County Executive

cc: King County Councilmembers
 ATTN: Calvin Hoggard, Program Director
 Jerry Peterson, Administrator
Executive Cabinet
Pat Steel, Acting Deputy County Executive